



JOB DESCRIPTION

POST TITLE: Teacher

LOCATION: Healey Junior, Infant and Nursery School

SALARY: Main Pay Scale

RESPONSIBLE TO: Headteacher

To have, or be in the process of achieving Qualified Teacher Status and to be responsible for carrying out the professional duties set out in the most recent Teachers' Pay and Conditions Document as directed by the Headteacher, within the context of the job description set out below.

REPONSIBILITIES

- To facilitate and encourage learning which enables pupils to achieve; to share responsibility for the well-being, education and discipline of all children.
- To demonstrate a commitment to positive behaviour management throughout school.

DUTIES

To undertake professional duties including:

- Working in partnership with support staff, students and other colleagues in school
- To plan activities and experiences appropriate to the age, ability and individual needs of all pupils following Curriculum Guidance so as to ensure pupils receive a broad and balanced curriculum
- To follow the policies and schemes of work of the school, having regard for the materials and methods recommended
- Planning individually and as part of a team
- Reviewing and maintaining resources and a high quality learning environment in this area
- Recording pupils progress and attainments in accordance with school policy and maintaining data tracking systems in line with the school Assessment Policy
- To keep an up to date knowledge of Curriculum 2014 and attend relevant INSET
- To consult with the SENDCo in developing Additional Needs Plans for pupils on the Special Needs Register when necessary
- To provide written reports to:
- Parents in accordance with statutory requirements - Other agencies in accordance with school procedures and the Code of Practice

PASTORAL AND SAFEGUARDING

- To be responsible for all children in school in line with the school's Safeguarding procedures
- To care for the physical and emotional welfare of children, having high regard for health and safety and all aspects of Safeguarding in line with School Policy on school premises and elsewhere
- To establish and maintain positive relationships with parents and representatives from all support agencies
- To report to the Designated Safeguarding Lead (DSL) or Deputy DSL any child about whom they are concerned

GENERAL

- To promote equal opportunities ensuring that, specifics of gender, race, class, ability and disability are treated in a positive and non discriminatory manner
- To attend meetings with colleagues, parents and outside agencies as directed by the Headteacher
- To adhere to safe working practices and to report any dangerous events or equipment to the relevant person
- To carry out any other duties appropriate to the level expected of a teacher on standard scale relating to the efficient organisation of the school
- To participate in Performance Management as required by Government Regulations