

	<p>An Audience with Tracy Brabin MP: Friday 7th December 2.10pm - 3pm Parents Forum invited.</p> <p>Spotlight – Roles Each member of the Associate staff gave description for their roles in school Sara Sherwood - PA to the Co-Heads Laura Bland - Compliance Manager Nichola Spruce – School Receptionist</p>	<p>Please inform IA if you would like to attend</p> <p>It was suggested for the next meeting we should invite Pastoral managers – IA to invite.</p>
<p>AOB</p>	<p>East meets West - Thurs 13th Dec Food Bank: Parents forum would like to continue to raise the profile for the Food Bank and have this there designated charity – Suggestion was to have a raffle for East meets west.</p> <p>Xmas Lunch – Wed 19th Dec</p> <p>Letters to Parents – there was an issue raised with unnecessary letters being sent home</p> <p>Communication: Some of the parents discussed they would also like to receive PF updates through WhatsApp. Salma Patel has kindly offered to update the group.</p>	<p>IA to reserve a stall.</p> <p>PF to confirm numbers with IA</p> <p>Suggestion was information to be communicated by school App/text message as an alternative.</p> <p>Please provide your name and number to Iffat Ahmad on ahmad@batleygirls.co.uk confirming you would like to receive updates on Parents' Forums via WhatsApp. You will then be contacted by a member of the group.</p>
	<p>The next meeting date: Tuesday 5 February 2019, 10-11.30am</p>	<p>IA will email PF</p>