



# **Admissions Policy 2021/22**

**Batley Multi Academy Trust**

**Next review due: October 2020**

**Approved by: Board of Trustees**

**Last review: October 2019**

**Reviewed by: SV/JCH**

### **Academy Admissions Policy 2021/22**

Batley Multi Academy Trust (BMAT) uses Kirklees Council for admission arrangements, the details of which can be found here: <https://www.kirklees.gov.uk/beta/schools-and-education.aspx#>.

For the purpose of this policy, our Trust schools are those listed below. Schools that joined the Trust from 1 September 2019 are not included.

#### **Batley Girls High School**

The initial number of year 7 places available for the 2021/22 school year will be 233.  
The initial number of year 8 places available for the 2021/22 school year will be 233.  
The initial number of year 9 places available for the 2021/22 school year will be 233.  
The initial number of year 10 places available for the 2021/22 school year will be 211.  
The initial number of year 11 places available for the 2021/22 school year will be 211.

#### **Upper Batley High School**

The initial number of year 7 places available for the 2021/22 school year will be 150.  
The initial number of year 8 places available for the 2021/22 school year will be 150.  
The initial number of year 9 places available for the 2021/22 school year will be 160.  
The initial number of year 10 places available for the 2021/22 school year will be 150.  
The initial number of year 11 places available for the 2021/22 school year will be 150.

#### **Healey Junior, Infant and Nursery School**

The initial number of nursery places available for the 2021/22 school year will be 52.  
The initial number of reception places available for the 2021/22 school year will be 55.  
The initial number of year 1 places available for the 2021/22 school year will be 55.  
The initial number of year 2 places available for the 2021/22 school year will be 55.  
The initial number of year 3 places available for the 2021/22 school year will be 55.  
The initial number of year 4 places available for the 2021/22 school year will be 55.  
The initial number of year 5 places available for the 2021/22 school year will be 55.  
The initial number of year 6 places available for the 2021/22 school year will be 55.

#### **Field Lane Junior, Infant and Nursery School**

The initial number of nursery places available for the 2021/22 school year will be 30.  
The initial number of reception places available for the 2021/22 school year will be 30.\*  
The initial number of year 1 places available for the 2021/22 school year will be 30.  
The initial number of year 2 places available for the 2021/22 school year will be 30.  
The initial number of year 3 places available for the 2021/22 school year will be 30.  
The initial number of year 4 places available for the 2021/22 school year will be 30.  
The initial number of year 5 places available for the 2021/22 school year will be 30.  
The initial number of year 6 places available for the 2021/22 school year will be 30.

\*15 admitted to a morning session, 15 admitted to an afternoon session.

Applications for September 2021 entry should be made via the Kirklees coordinated admissions scheme using the online Parent Portal on the Kirklees website. The application period will run from the week beginning 1 September 2020. The closing date for applications will be 31 October 2020.

### **Admissions Criteria**

If there are fewer applicants than there are places available, everyone who applies will be offered a place. When there are more applicants than there are places available there has to be a way of deciding which children are offered places. This is done by an admission criteria also known as oversubscription criteria. The Trust's oversubscription criteria are as follows;

Priority 1	Children in public care (looked after children), or a child who was previously looked after.
Priority 2	Children who live in the school's Priority Admission Area (PAA) who have a sister, step sister or half sister (for Batley Girls' High School) and a brother, step brother or half brother (for Upper Batley High School) and children who have a sister, brother, step sister/brother or half sister/brother at one of our primaries attending from the same address at the date of admission (the sibling rule).
Priority 3	Children who live in the PAA and attend a Trust primary school will get a priority place at a Trust secondary school.
Priority 4	Children who live in the school's PAA.
Priority 5	Children who live outside the school's PAA who have a sister, step sister or half sister (for Batley Girls' High School) and a brother, step brother or half brother (for Upper Batley High School) and children who have a sister, brother, step sister/brother or half sister/brother at one of our primaries attending from the same address at the date of admission (the sibling rule).
Priority 6	Children who live outside the school's PAA.

Children with special educational needs who have an Education, Health and Care (EHC) Plan which names the School will be allocated a place at the School. This is a statutory entitlement under the S.324 of the Education Act 1996.

### **Late Applications**

Applications received after the closing date will be regarded as late unless there have been significant and exceptional reasons for the lateness. Proof of special circumstances will be required.

Late applications are not considered until all on-time applications have been allocated places. Applications submitted after the closing date due to a significant house move will be regarded as on-time provided that documentary evidence to confirm the move is provided by 4 January 2021.

### **In Year Applications**

Parents wishing to apply for a place during the academic year, must submit an application via an In-Year Common Application Form (ICAF) which can be found on [www.kirklees.gov.uk](http://www.kirklees.gov.uk).

If the application is successful your child will be admitted to school. If we are unable to process your application, your child will be placed on a waiting list and the oversubscription criteria above will be applied. Your child will remain on the waiting list until the end of the academic year unless a parent requests their child to be removed from it. A new ICAF must be completed every academic year if your child remains on the waiting list.

All ICAF applications will be discussed at NKBAC (North Kirklees Behaviour and Attendance Collaborative) prior to places being offered.

### **Summer Birthdays**

BMAT does not normally consider placing students in year groups which are not in chronological age group. However, the school is aware of parental right to request this as per the School Admissions Code. These requests will be considered on an individual basis whilst considering the specific needs of each child.

### **National Offer Day**

National Offer Day for primary admissions is 16 April 2021. On National Offer Day, Local Authorities will send out notification to parents/carers offering a place at a single primary school.

National Offer Day for secondary admissions is 1 March 2021. On National Offer Day, Local Authorities will send out notification to parents/carers offering a place at a single secondary school.

### **Appeals procedure**

Often schools within the Trust are fully subscribed. Parents who want to appeal against the decision not to offer their child a place at the school can appeal using the online form on the Kirklees website, found at <https://www.kirklees.gov.uk/beta/admissions/about-admission-appeals.aspx>

The appeal will be heard by an independent appeals panel. Parents will receive written notification of the date and time of their appeal hearing, which they can attend to explain their case. If they wish, parents may be accompanied by an adviser or friend. Following the appeal, the Clerk to the appeals panel will write to parents with the decision.

### **Waiting lists**

Unsuccessful applicants will automatically be placed on a waiting list. The waiting list will be held giving priority in accordance with the admission criteria order. Any places which become available will be filled from the waiting list. Criteria for updating and applying the waiting list will be those as outlined by the Local Authority and the Local Authority will hold the waiting list.

For further information, please visit: <https://www.kirklees.gov.uk/beta/schools-and-education.aspx>